

1 **January 28, 2020**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Luevano called the meeting to order at 4:00 p.m.

5 **THE INVOCATION GIVEN BY DFC MAROVICH.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Hoffman, Luevano, Munson and Van Doorn.

9 **Absent:** Director Harris.

10 **Staff Present:** Fire Chief/CEO Abbott, Attorney James and Board Secretary Stephen-
11 Porter. In the audience were: DFC Marovich, D/Cs Mahr and McReynolds, B/Cs Mann and
12 Macmillan, F/M Fieri, HR/FS Juul and members of the public and Association.

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14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Luevano addressed the audience and inquired whether
16 there were any public comments regarding items not on the Agenda. There being no
17 comments, the Public Comment Section was closed.

18 2. **CHALLENGE COIN AWARD — D/C McREYNOLDS AND CHIEF ABBOTT:** D/C McReynolds
19 introduced retired Dispatcher Olivia Hoyt to the Board and attendees outlining her
20 contributions to the community over the last thirteen years. Ms. Hoyt retired from her position
21 in December of 2019, the District recognized for her contributions and selflessness with an
22 award and challenge coin.

23 3. **EMPLOYEE BADGE PINNING — CHIEF ABBOTT:** Chief Abbott presented for badge
24 pinning newly promoted and hired individuals: Brian Macmillan – Battalion Chief; Jen
25 Koester – Customer Service/Social Media Specialist; Christopher DeStefano and Rafael
26 Gonzalez – SRP; Rae Chapman, Edgar Guzman and Tony Marchese - SREMT. Several
27 members were unavailable due to being on calls. All members present were given an
28 opportunity to introduce family and friends available for the event. At the conclusion of the
29 introductions, each were pinned by a person of their choice and congratulated by the Board.

ACTION AGENDA

CONSENT ITEMS:

4. REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR DECEMBER 10, 2019
5. REVIEW AND ACCEPT SPECIAL BOARD MEETING MINUTES FOR DECEMBER 12, 2019
6. REVIEW AND ACCEPT FINANCIAL REPORT FOR DECEMBER 2019
7. REVIEW AND ACCEPT POLICIES & PROCEDURES
8. REVIEW AND ACCEPT 2ND QUARTER OVERTIME TRACKING REPORT
9. REVIEW AND ACCEPT FOURTH QUARTER 2019 CUSTOMER SATISFACTION SURVEY

President Luevano inquired whether there were any questions on Consent Items 4-8 . There being no discussion, President Luevano asked for a motion to approve the Consent Agenda. On a motion by Director Hoffman, seconded by Vice President Van Doorn the motion to approve the Consent Agenda as presented passed unanimously.

ACTION ITEMS:

10. REVIEW AND APPROVE RESOLUTION 2020-01 ADOPTING A PAY SCHEDULE – CHIEF MAROVICH AND CHIEF ABBOTT: Chief Marovich presented Resolution 2020-01, which memorializes the previously approved salaries of all District employees into a single document for publication, without reference to other documents, as required by the California Code of Regulations. This modification was made to reflect the recent salary changes, enact minimum wage changes and new or modified positions. On a motion by Vice President Van Doorn, seconded by Director Hoffman, the motion to approve Resolution 2020-01 as presented passed unanimously.
11. REVIEW AND APPROVE CONTRACT FOR MEDICAL STANDBYS WITHIN DISTRICT EOA AND APPROVE RESOLUTION 2020-02 — D/C MAHR AND CHIEF ABBOTT: D/C Mahr presented Resolution 2020-02 to the Board, noting this is a renewal of the contract with Mercy Medical for provision of BLS level services at the San Luis Rey Down Track & Training Center. He noted the agreement has been without issues and the District is not considering providing this service to the Center at this time. On a motion by Director Munson, seconded Vice President, the motion to approve Resolution 2020-02 and the contract passed unanimously.

58 12. **CONSIDER NOMINATION FOR APPOINTMENT TO SAN DIEGO LAFCO REGULAR SPECIAL**
59 **DISTRICT MEMBER — CHIEF ABBOTT:** Chief Abbott presented the LAFCO 2020 nomination
60 materials for the Regular Special District Member to the Board. After discussion, no Board
61 had a nomination or interest in serving. No further action required.

62 13. **CONSIDER AND APPROVE BUDGET MODIFICATION TO PURCHASE/REMOUNT AMBULANCE —**
63 **D/C MAHR AND CHIEF ABBOTT:** D/C Mahr presented the request to the Board, noting the
64 increase for the cost of the project from \$150,000.00 to \$161,923.00. He noted that even
65 with the addition, the District will save \$60,000.00 over purchase of a new vehicle. On a
66 motion by Director Hoffman, seconded by Vice President Van Doorn, the motion to approve
67 the budget modification to purchase/remount the ambulance as presented passed
68 unanimously.

69 14. **CONSIDER AND DETERMINE DIRECTION FOR SHARED DISPATCH FACILITY STUDY — CHIEF**
70 **ABBOTT:** Chief Abbott updated the Board regarding the opportunities for better coordination
71 of efforts and combination of resources of a shared Dispatch Facility and the study. Presently
72 no specific site has been identified. The City of San Diego and Cal Fire wish to move forward
73 with this project, although additional approvals are needed at the State level in order for Cal
74 Fire to continue. In order to determine the total scope of this project, these entities are
75 requesting commitment levels from the other dispatch agencies (Heartland and NCDJPA).
76 At the NCDJPA Board of Chiefs meeting the Board was particularly concerned with the
77 implications of co-location versus consolidation with the member agencies preferring the
78 former. As continuing does not necessitate future commitment of funds at this time, it was
79 the consensus of the group that further exploration of this project was in the overall best
80 interest of the member agencies. Chief Abbott noted that continued exploration of a regional
81 dispatch facility would assist NCDJPA members to address long-term facility needs. On a
82 motion by Director Munson, seconded by Vice President Van Doorn, the motion to approve
83 continued exploration in a regional dispatch facility passed unanimously.

84 15. **CONSIDER AND DETERMINE STRATEGIC DIRECTION — CHIEF ABBOTT:** Chief Abbott
85 reviewed the history of the District's Strategic Planning process, noting its successes and
86 ongoing tasks. To update the Plan to address the next 3-5 years, including the next

87 generation of leaders, Chief Abbott is recommending the initiation of a formal process to
88 develop the Plan, which will be handled in-house. In addition, he recommended
89 incorporating Cal State University San Marcos' College of Business Administration to assist
90 with the research phase of the Plan, noting it would cost approximately \$5,000. The
91 anticipated overall cost for the process is estimated at \$10,000.00. In addition, during the
92 process, the Staff will review an after-action evaluation of the process of Proposition A and
93 Succession Planning. The Board suggested a Special Meeting for the Board to participate
94 in the review. Chief Abbott requested one or two Board members participate regularly in the
95 Strategic Planning process and Director Hoffman and President Luevano were
96 recommended to perform these roles. On a motion by Director Hoffman, seconded by Vice
97 President Van Doorn, the motion to direct Staff to initiate the Strategic Planning process in
98 house, to engage the Senior Experience and for Directors Hoffman and Luevano to
99 participate in the SP process passed unanimously. The Board requested monthly updates
100 on the Plan progress.

102 DISCUSSION AGENDA

103 16. There were no Discussion Agenda Items for the January 28, 2020, Board Meeting.

105 STANDING DISCUSSION ITEMS:

- 106 ● **LEGAL COUNSEL REPORT:** Counsel James presented his report "*FPPC Updates*
107 *Materiality Standards.*" Brief discussion ensued about the effect of the modified standards on
108 the Board members. This is informational only, no action required.
- 109 ● **WRITTEN COMMUNICATIONS:** Brief discussion ensued regarding the items,
110 Informational only, no action required.
- 111 ● **BOARD RECOGNITION PROGRAM**
- 113 ● **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational
114 only, no action required.

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- **COMMENTS:**
- **STAFF REPORTS/UPDATES:**
- **STEPHEN ABBOTT, FIRE CHIEF/CEO:** Chief Abbott had no further comments.
- **CHIEF OFFICERS AND OTHER STAFF:** No comments.
- **BOARD:** No comments.
- **BARGAINING GROUPS:** No comments.
- **PUBLIC COMMENT:** No comments.

CLOSED SESSION

CS-1. There were Closed Session Items for the January 28, 2020, Board Meeting.

ADJOURNMENT

A motion was made at 4:59 p.m. by Director Munson and seconded by Vice President Van Doorn to adjourn the meeting and reconvene on February 25, 2020, at 4:00 p.m. The motion carried unanimously.

Respectfully submitted,



Loren Stephen-Porter
Board Secretary

Minutes approved at the Board of Director's Meeting on: February 25, 2020

